

Smoky Hill Child Care Foundation dba: ECLC
Building Grounds & Safety Committee

July 24, 2019

Members Present

Mike Plett Board

Ryan Reifsnyder-Member

Mark Parsons-Member

Lindsey Hlad, Director

Roger Pearson, Consultant

Reports

- **Mike:** The Property, General Liability, and commercial auto Insurance was renewed effective July 17, 2019-July 17, 2020 in the amount of \$5,956.
- **Mark:** Requested Lindsey to have Meghan contact Dave Cox to learn his intention concerning providing sheet metal for the covering of the Pergolas. Basement room cubbies will be measured tomorrow and the electronic cupboards have been build and will be installed this week.
- Lindsey reported the Finance Committee has been authorized to accept the most recent agreement to lease a commercial dishwasher if the price is within \$100 of the last agreement that the company said was no longer offered.
- Lindsey will review the information packet from USDA to determine if ECLS can qualify for a capital grant to help fund the basement repair project.

Discussion

1. The committee reviewed the current event calendar and will begin writing procedure statements for each of the activities listed. Mike will work on the two insurance renewal processes, Lindsey will write draft procedures for the rest of the activities on the list. The committee will review their draft documents at the August 7 meeting.
2. Lindsey will propose a "preferred vendor" listing for each activity that requires a contracted entity to complete the work.
3. The committee identified the following names as prospective board or committee positions: Alan Byerly, Paul Waggoner, Mark Kennedy, Dustin Shanks. These names will be forwarded to the nominating committee.
4. Mark and Mike will meet to identify and contact up to 3 basement repair companies requesting formal bid to repair the basement. Once bids have been received, an application for grant assistance will be developed for USDA and the Hansen Foundation.

Recommendations for Board decision

- None

Next Meeting-**Aug. 21, 2019 1:00 PM**