

ECLC Facility Committee

May 23, 2019

Members Present

<input checked="" type="checkbox"/> Mike Plett Board	<input checked="" type="checkbox"/> Ryan Reifsnnyder-Member
<input checked="" type="checkbox"/> Meghan Goding -Assistant Director	<input checked="" type="checkbox"/> Lindsey Hlad, Director
<input checked="" type="checkbox"/> Mark Parsons-Member	<input checked="" type="checkbox"/> Roger Pearson, Consultant

Reports

- **Mike:** The city has no requirements/restrictions for contractors doing electrical, construction, or plumbing work at ECLC.
- **Mike:** The Fire Sprinkler System inspections program has been moved to Code 25 at a reduced price of \$135 for 3 quarterly inspections and \$350 for the annual inspection for a total annual cost of \$755.
- **Lindsey:** Reported the washing machine has been repaired and an invoice will be coming.
- **Mark:** recommended adding Jeremy Milbrandt, Smoky Hill Appliance, to the approved vendor list maintained by Lindsey.
- **Mike:** Current insurance policies:
 - Worker's Compensation, 9/4/18-9/3/19 Annual premium \$1,861.00
 - Property & General Liability 7/17/18-7/16/19 Annual premium \$5,409.00

Assignments

1. Lindsey will research Eco Lab and Sunflower Supply for bids on commercial dishwashers and Lowes and Appliance Center for residential dishwashers.
2. Mark will follow up with Dave Cox and ECF on the following projects
 - a. Pergola coverings
 - b. Building Cubbies for basement meeting room
 - c. Door additions to electronic cupboard in Director's office.
3. Mike will request FRP's from Alliance and Whitmer Insurance for the ECLC's book of insurance business in preparation for budgeting insurance costs for FY 2020.
4. Committee will return committee calendar with recommended activities to be listed for completion for the rest of 2019 and FY 2020.
5. Committee members will bring a list of names of recommended craftsmen to be added to the approved vendors list.

Next Meeting-**June 12, 2019 12:00 Noon**

