

ECLC Finance Committee

May 28, 2019

Members Present

Stacie Schmidt-Board
 Josh Homolka-Member
 Lindsey Hlad, Director

Katie Kempke-Member
 Emily Lindsley-Member
 Roger Pearson, Consultant
 Michaela Preusv -Hansen Intern

Reports

1. Katie reported that the monthly financial statement for the board will be mostly complete however, due to the board packet being sent out one week prior to the board meeting not all items will be available. For those instances Katie will provide an estimate based upon prior months trending.
2. Katie presented a draft Internal Control policy and procedure for Cash Receipts Control and Equipment purchases. The committee will review and offer suggested revisions. When the committee achieves consensus on the drafts, they will be presented for board approval.
3. Stacie/Lindsey reported that to date 4 new enrollees have been signed up as a result of the May Marketing Plan proposed by Stacie and approved by the board.

Discussion

- A copy of the committee calendar was distributed. Each committee member will add tasks/actions that the committee is responsible for completing and enter the appropriate month for each. This calendar will be utilized as an annual calendar of activities to be approved by the board.

Next Meeting-**June 11, 2019**

12:00 PM

