

ECLC Work Force Committee

Minutes

Dec. 11, 2019

12:00 p.m.

Members Present

Jessica Crome-Board

Jessica Homolka -Member

Roger Pearson, Consultant

Loren Fitzgerald -Member

Meghan Goding-Assistant Director

Discussion

- Employee Handbook revisions: The next section to be included is the PTO Policy. Meghan was unable to locate any current policies and anecdotal reports suggest the current system is inconsistently applied and frequently misunderstood. The finance committee will be contacted to provide additional information and/or suggestions
 - Rate of accumulation
 - Maximum accumulation allowed
 - Limitations on PTO payout
 - Allowance for employee to employee PTO donation
- No information was presented on area wage scale systems for child care centers in our area.
- Katie Kempke, Finance Committee will be invited to the next Work Force Committee meeting to share the wage scale program she has designed.

Next Meeting: Jan 8, 2019- 12:00 Noon